



THE MICAH PROJECT

JOB OPPORTUNITY

JOB TITLE: Micah Project Development Director

REPORTS TO: Executive Director & Board of Directors

ABOUT MICAH:

Since the year 2000, the Micah Project has helped the street-connected youth of Tegucigalpa, Honduras find freedom, family, and a future in Christ. In our Micah House group home, the young men, some of whom are as young as eleven or twelve, receive Christian discipleship in a warm, familial environment that helps them to find healing from a past that often-included addiction, abuse, and trauma. As they begin to understand who they are in Christ, they can pursue university or other post-high school training in our Timothy House, or they can receive complete vocational training through our Micah Works program, which also offers training to other street-connected youth.

ABOUT THE POSITION:

The Micah Project seeks a Development Director tasked with creating and executing a development strategy for the organization. The Development Director is responsible for maintaining and growing our relationships with our current support base as well as seeking out and actively pursuing new funding sources. The Development Director oversees a development team comprising a database specialist, a graphic design specialist, a donor relationship liaison, and content creators in Honduras. The Director works closely with The Executive Director and the Board of Directors in all development and fund-raising endeavors.

QUALIFICATIONS:

- A heart for Micah and for our mission to street-connected youth.
- A true passion for connecting with givers.
- Strong interpersonal skills.
- Ability to communicate Micah's vision to those who may or may not be able to travel to Honduras to experience it firsthand.

- Ability to implement a development philosophy as taught by the Mission Increase Foundation (www.missionincrease.org).
- A desire to continually pursue best practices through continuing education: webinars, conferences, etc.
- Some experience with fundraising for non-profit organizations.
- A self-starter who does not need significant direction in performing daily responsibilities.
- Ability to occasionally travel to Honduras and to other regions of the United States for fundraising purposes.
- Ability to effectively lead and direct a team of volunteers, both locally and in other parts of the US
- Preference for 30-40 hours weekly
- Preference for residing in St. Louis or Houston

RESPONSIBILITIES:

- Work with the Executive Director and the Board of Directors to establish a yearly fundraising goal and plan
- Connect with actual and prospective donors and supporters on a continual basis to establish effective communications with them (and keep a record of ongoing contact).
- Create and direct the annual fund program, including mailings, mass emails, social media, and annual fundraising drives.
- Work with the team to provide analytical donor reports to the board of directors
- Lead regular meetings with the development team for the purpose of planning and carrying out a coordinated development strategy.
- Work with the team to create a strong gift recognition program for one-time givers, yearly givers, monthly givers, and lapsed donors.
- Respond to donor questions/concerns in a timely manner.
- Search continually for new funding sources: individuals, churches, foundations and corporate grants, estate planning, etc.
- Organize and coordinate, with a team of volunteers, a variety of US Micah events, both in person and virtual, in order to cultivate the support of donors and potential donors
- Coordinate and support Micah staff visits to the U.S. (sometimes with Micah grads or current participants) to participate in fundraising and awareness events at private homes, churches, or other venues.
- Follow up with US visitors to the Micah Project to further engage them in the life of the project
- Oversee annual reporting to churches and other organizations that require documentation; and grant seeking including research, proposal writing, and follow-up.
- Maintain the Micah Project's yearly certification with the Evangelical Council for Financial Accountability (ECFA).

SALARY/BENEFITS:

- Competitive/commensurate with experience and other qualifications.

CONTACT:

If you are interested in fulfilling this role, please email Michael Miller at info@micahprojecthonduras.org